

# Notate a Rhythm

Your name goes here.

**Allegro**

Percussion

*f*

*p*

*ff*

## Directions:

### A. Create a new Finale NotePad score

1. In the File Menu select **New..**
2. In page 1 of the Document Setup Wizard, type in the title ("Notate a Rhythm").
3. Type in **your** name as the composer. Click **Next**.
4. In the first column of page 2, click **Percussion**. In the second column, click **Percussion**. Click **Add**. Click **Next**.
5. The third page asks for a time signature and key signature. Choose **2/4** as a time signature. Ignore the key signature. Click **Finish**.

### B. Input the rhythm found above into Finale NotePad

1. From the Main Tool Palette, click the Simple Entry Tool (eighth note).
2. From the Simple Entry Palette, click the half note (or type the number 6). Make sure **ONLY** the half note is highlighted.
3. Move the cursor to the first measure. When your cursor (half note) is located in the bottom space, click.
4. Input the rest of the notes and rests in the same manner (from #2).
5. The **ties** can also be created from the Simple Entry Palette. Select the first note of the tie and then the "tie" square tile from the Simple entry Palette (immediately below the eighth note).\
6. Dotted notes are created by choosing the note value **AND** the dot (below the eraser) on the Simple Entry Palette. Be sure to deselect the dot when finished.

### C. Input the tempo

1. From the Main Tool Palette, click the Text Tool.
2. Place your cursor above the first measure and double-click.
3. Type "**Allegro**" using bold font (Text menu/Style). Click outside the box. You now have a tempo. It should be aligned with the left side of the time signature. If you need to move it click in the small box and drag to the correct location (the Text Tool must be chosen in the Main Tool Palette for the box to appear).

### D. Input the dynamics

1. From the Main Tool Palette, click the Articulation Tool.
2. Click on the first note of the music. From the Articulation Selection, choose the correct dynamic marking (you may need to scroll).
3. You now have a dynamic marking.

### E. Delete the extra (blank) measures

1. Select the Measure Tool from the Main Tool Palette. While holding down the shift key, select the first and last measures to delete. This should select all the empty measures.
2. In the measure menu, select delete.

### F. Listen to the rhythm you wrote using the Playback Controls. Proofread your work and fix any errors. Use the eraser tool, if necessary.

### G. Save file