Notate a Melody

Your name goes here.

Directions:

A. Create a new Finale NotePad score
1. In the File Menu select New..
2. In page 1 of the Document Setup Wizard, type in the title ("Notate a Melody").
3. Type in your name as the composer. Click Next.
4. In the first column of page 2, click Woodwinds. In the second column, click Bb Clarinet. Click Add. Click Next.
5. The third page asks for a time signature and key signature. Choose "C" as a time signature. Choose Bb as the key signature by scrolling down in the selection window. Click Finish.

B. Input the melody found above into Finale NotePad
1. From the Main Tool Palette, click the Simple Entry Tool (eighth note).
2. From the Simple Entry Palette, click the half rest. Make sure ONLY the half rest is highlighted.
3. Move the cursor to the first measure. When your cursor (half rest) is located in the third space (from bottom), click.
4. Input the rest of the notes and rests in the same manner (from #B2).
5. For the 5th note (G#), choose a quarter note, the dot AND a sharp from the Simple Entry Palette. When you click in the measure, you will have a G# dotted quarter note. For the next note, make sure you deselect the dot and sharp and switch to an eighth note.

C. Input the tempo
1. From the Main Tool Palette, click the Text Tool.
2. Place your cursor above the first measure and double-click.
3. Type "**Andante**" using **bold** font (Text menu/Style/Bold). Click outside the box. You now have a tempo. It should be aligned with the left side of the time signature. If you need to move it click in the small box and drag to the correct location (the Text Tool must be chosen in the Main Tool Palette for the box to appear).

D. Input the dynamics
1. From the Main Tool Palette, click the Articulation Tool.
2. Click on the first note of the music. From the Articulation Selection, choose the correct dynamic marking (you may need to scroll).
3. Input the dynamic marking at the end of the first line in the same manner.
4. Create the crescendo and decrescendo symbols in the next to last measure. From the main Tool Palette, click the Smart Shape To
5. From the Smart shape Palette, choose the Crescendo Tool. In the music, double-click where you want to place the beginning of the crescendo and drag it to the location where you want it to end and release. Follow the same procedure for the decrescendo.

E. Input the articulation.
1. For the slurs, choose the Slur Tool from the Smart shape Palette.
2. Double-click on the first note of the slur. Drag your mouse until the last note of the slur is selected and release.
3. For the staccato dots, choose the Articulation Tool from the Main Tool Pallette.
4. Click on the note and select the staccato dot from the Articulation Selection (probably Box 1).
5. Click the Select button in the lower right corner.

F. Delete the extra (blank) measures
1. Select the Measure Tool from the Main Tool Palette. While holding down the shift key, slect the first and last measures to delete. This should select all the empty measures on the visible page. Repeat this until the last measure is visible on your page.
2. In the measure menu, select delete.

F. Listen to the rhythm you wrote using the Playback Controls. **Proofread** your work and fix any errors. Use the eraser tool, if necessary. Your score will not look exactly as above. In Finale NotePad there is no way to determine how many measures in a line.

G. Save file